Trustee Application Form

Hon. Secretary Designate

Part 1

1. Candidate details

|  |  |
| --- | --- |
| First name(s) |  |
| Last name |  |
| Home address |  |
| Email address |  |
| Home telephone |  |
| Mobile telephone |  |

1. Relevant employment and/or voluntary activity

|  |  |  |
| --- | --- | --- |
| Organisation | Dates | Position |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. Any additional information about your background, skills, and experience which you think would help make you a suitable candidate.

***Use no more than 500 words.***

|  |
| --- |
|  |

1. How will you use your background, skills, and experience to fulfil the Trustee role and support the work of Council?

Please tell us why you feel you are a suitable candidate for the role. Draw on your experience, skills and background taking into consideration the role description and person specification.

***Use no more than 500 words.***

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|  |

1. How would you help ensure the board was effective and what would you prioritise?

**Please set out in *no more than 200 words* what you would like to prioritise.**

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|  |

Part 2

1. Confirmation of eligibility

**Please mark an ‘X’ in the box next to each statement to confirm your eligibility.**

|  |  |
| --- | --- |
| **Statement** | **x** |
| I am over the age of 18 |  |
| I have not been convicted of any of the following, or the conviction is spent (any unspent convictions for any of the offences must be declared):* deception or dishonesty;
* specified terrorism offences;
* a specified money laundering offence (within the meaning of section 415 of the Proceeds of Crime Act 2002 4);
* specified bribery offences (under sections 1,2,6 or 7 of the Bribery Act 2010 5);
* the offence of contravening a Charity Commission Order or Direction (under section 77 of the Charities Act 2011);
* offences of misconduct in public office, perjury, or perverting the course of justice;
* contempt of court;
* aiding, attempting or abetting the above offences
 |  |
| I am not an undischarged bankrupt; nor subject to an order made under section 429(2) of the Insolvency Act 1986; nor do I have an individual voluntary arrangement (IVA) to pay off debts with creditors. |  |
| I have not previously been removed from trusteeship of a charity by a Court or the Charity Commission for misconduct or mismanagement. |  |
| I am not under a disqualification order under the Company Director's Disqualification Act 1986, or any similar applicable legislation. |  |
| I am not disqualified by a s72 order of the Charities Act from acting as a charity trustee. |  |
| I am not on the sex offenders register. |  |
| I am not a designated person under specific antiterrorist legislation. |  |
| I will at all times seek to ensure the charity’s funds, and charity tax reliefs received by this organisation, are used only for charitable purposes. |  |

|  |  |
| --- | --- |
| SIGNATURE |  |
| DATE |  |

Part 3

1. Diversity monitoring

We are committed to taking action to promote equality and to value diversity. To this end we would ask you to consider completing this **optional** diversity monitoring form.

This really helps us to understand the diversity and the needs of our trustees to ensure inclusive practice. (This data will not be used in the candidate shortlisting process)

**Please select the relevant boxes by marking with an ‘x’**

|  |  |  |
| --- | --- | --- |
| GENDER | Female |  |
| Male |  |
| Non binary |  |
| Intersex |  |
| Prefer not to say |  |
| Prefer to self-describeplease state: |  |

**Please select the relevant boxes by marking with an ‘x’**

|  |  |  |
| --- | --- | --- |
| ETHNIC GROUP | White British (English/Welsh/Scottish/Northern Irish) |  |
| White Irish |  |
| Roma or Traveller |  |
| Other White Background |  |
| Black or Black British - Caribbean |  |
| Black or Black British – African |  |
| Other Black background |  |
| Asian or Asian British – Indian |  |
| Asian or Asian British – Pakistani |  |
| Asian or Asian British – Bangladeshi |  |
| Chinese |  |
| Other Asian Background |  |
| Mixed - White & Black Caribbean |  |
| Mixed - White & Black African |  |
| Mixed - White & Asia |  |
| Mixed - White & Chinese |  |
| Other Mixed Background |  |
| Other Ethnic Background |  |
| Arab |  |
| Prefer not to Say |  |

**Please select the relevant boxes by marking with an ‘x’**

|  |  |  |
| --- | --- | --- |
| SEXUAL ORIENTATION | Asexual |  |
| Bi/Bisexual |  |
| Gay woman/Lesbian |  |
| Gay man |  |
| Heterosexual/Straight |  |
| Other |  |
| Prefer not to say |  |
| Prefer to self-describePlease state: |  |

**Please select the relevant boxes by marking with an ‘x’**

|  |  |  |
| --- | --- | --- |
| RELIGION/BELIEF | No religion or belief |  |
| Christian (including Church of England, Catholic, Protestant and all other Christian denominations) |  |
| Buddhist |  |
| Hindu |  |
| Jewish |  |
| Muslim |  |
| Sikh |  |
| Spiritual |  |
| Prefer not to say |  |
| Prefer to self-describeplease state: |  |

**Please select the relevant boxes by marking with an ‘x’**

|  |  |  |
| --- | --- | --- |
| I CONSIDER MYSELFTO HAVE A DISABILITY | Yes |  |
| No |  |
| If yes, would you like to tell us more? |

|  |  |
| --- | --- |
| SIGNATURE |  |
| DATE |  |

Please return the completed form by email to:

jobs@staffs-wildlife.org.uk

Deadline: Monday 15th September 2025

**Please note:** The information provided in this form will be processed in accordance with SWT’s privacy policy.

Further details of which can be found at https://www.staffs-wildlife.org.uk/our-policies

[http://www.staffs-wildlife.org.uk](http://www.staffs-wildlife.org.uk/)

[The Wildlife Trusts | The Wildlife Trusts](https://www.wildlifetrusts.org/)

[The Charity Commission - GOV.UK (www.gov.uk)](https://www.gov.uk/government/organisations/charity-commission)