

Pixabay 2023

# ROVING RANGERS

Guidance Pack



#### What is a Roving Ranger?

As a Roving Ranger you will be a champion for nature.

By being a regular presence you are helping us monitor and maintain greenspaces, reserves and natural sites.

On your regular walks keep an eye out for wildlife and new seasonal sights. Tell us about the wildlife you have seen, alert us to issues and help us keep the site in a good condition for nature to grow.

#### Staffordshire Wildlife Trust

Created as part of the Wilder Stoke Wilder Newcastle Project.

# Guidance Pack



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# WHAT IS A ROVING RANGER?



A Roving Ranger is a title we are bestowing to the altruistic, kind-hearted individuals and groups who will help us monitor wildlife and green spaces in Staffordshire.

Consider your daily, weekly or monthly walk in a local wild space...during that walk could you spare a moment to observe what wildlife is sprouting up beneath your feet, flying overhead or growing up trees?

You don't need to be an expert in botany or a super scientist! Just start walking and see what stands out.

Don't forget to record it!

This pack is a guidance of what information might be useful to you, and remember we are here to help.

## **IMPORTANT GUIDANCE**

- Staffordshire Wildlife Trust staff should always be the first point of contact for any reserves issues.
- If you are visiting the site alone ensure that someone locally is aware of where you are going and what time you expect to return.
- You are expected to take reasonable care for the health and safety of yourself and others affected by your actions.
- There is generally open public access to most of Staffordshire Wildlife Trust's reserves. You are therefore likely to encounter other visitors to the site always try to be polite and helpful when talking to people.
- Avoid aggressive situations if problems with people on site arise then report this to the Staffordshire Wildlife Trust as soon as possible. Try and get the person's name or car registration number. <u>NEVER</u> put yourself into a dangerous situation.
- If you notice a crime or illegal activity taking place, this should be reported to the police as soon as it is safe to do so. See our **USEFUL CONTACT DETAILS: QUERIES & REPORTS** section for helpful details. Illegal activity may include:
- Wildlife crime e.g. illegal foraging, mammal traps, bird nest disturbance.
- Fly-tipping
- Do not trespass on other land outside the Staffordshire Wildlife Trust's holding unless permission has been granted from the owner (inform Staffordshire Wildlife Trust before approaching anyone).
- Any communication with graziers/contractors/researchers etc. will be dealt with by Staffordshire Wildlife Trust staff.

# EXPLORING GREEN SPACES: TREAD LIGHTLY



Guidance on how to behave responsibly when visiting some of the county's finest places for wildlife

Staffordshire Wildlife Trust welcomes you to visit its wonderful nature reserves throughout the county. We hope you enjoy our reserves and you will return to visit them at different times of the year. To help you enjoy your visit a number of guidelines are outlined below. Please observe the **Country Code** at all times.

#### Access & restrictions

It is Staffordshire Wildlife Trust's aim that all our nature reserves are open to members of the public.

There are some instances where you may be requested to keep to certain paths or to observe temporary restrictions. At a small number of sites we may need to restrict access to particular areas or you may need to obtain a permit from Staffordshire Wildlife Trust (refer to individual site details on our website).

#### Why do you restrict access?

There are various reasons why we may need to restrict access:

- To prevent disturbance to ground nesting birds (e.g access to some areas of our Bateswood nature reserve is restricted to prevent disturbance to wintering and breeding ground nesting birds).
- To protect special, rare species which would be adversely affected by allowing uncontrolled public access, or to prevent trampling hay meadows just before cropping.
- To protect public safety (e.g. Cranberry Bog is inaccessible due to the inherent dangers associated with this habitat type).
- To allow management works to be carried out safely (e.g. some woodlands may have temporary restrictions advertised on-site during tree felling works)

#### All ability access

Staffordshire Wildlife Trust is committed to providing access to people of all ages and physical abilities. Within each reserve page, in our reserves guide, we have included a description of the terrain and access facilities to enable you to determine the site's suitability for you.

We are working on a number of key sites to provide improved access facilities.

#### **Collecting specimens**

In order to ensure that the wildlife of the reserves can be enjoyed by as many visitors as possible, we do ask that visitors refrain from picking/removing any plants or animals unless a permit has been obtained from Staffordshire Wildlife Trust (see below).



#### Research/projects permits

Staffordshire Wildlife Trust supports and encourages students and other specialists carrying out scientific research on many of our reserves. If you wish to undertake a project or survey then you will need to apply in writing to Staffordshire Wildlife Trust providing the following information:

- where and what you wish to study
- the objectives of your research what are you hoping to find out
- the name and contact number of your supervising tutor if appropriate
- details of any methodologies/techniques to be used

Where permission is granted to carry out projects the researcher will be required to provide Staffordshire Wildlife Trust with a copy of any final surveys/research data. Any species records will be recorded in the reserves files and passed to Staffordshire Environmental Records Centre and retained on their database.

#### Dogs & horses

You are welcome to take your dogs when visiting a Staffordshire Wildlife Trust reserve. We do however request that dogs are kept on short leads and **under effective control** at all times (kept away from wildlife). Please clear up any dog-litter and take it home with you.

Access for horses is only permitted on sites where there is a bridle path across the site - please keep to the route of the bridle path at all times.

#### Cyclists

Cyclists are only permitted on those sites where there are existing bridle paths.

#### Camping & fires

Staffordshire Wildlife Trust does not generally allow camping or cooking fires on its reserves. There may be exceptions for organised groups where the visit forms part of an environmental education event with Staffordshire Wildlife Trust Staff present. Contact a member of the reserves department if you have any queries about this.

#### Group visits

Staffordshire Wildlife Trust encourages group visits to any reserves which are openly accessible. Organisers may find it beneficial to contact Staffordshire Wildlife Trust prior to visiting a reserve to find out if there are any temporary restrictions or unusual activities planned on the day of your visit. We may also be able to send you more information about the site.



#### Neighbourly relations

Staffordshire Wildlife Trust's nature reserves are often part of a working landscape. When visiting any site please behave with due consideration of our neighbouring residents and landowners.

#### In particular:

- Consider where you park please do not block gateways or lanes.
- Do not create more noise and disturbance than necessary particularly if you are visiting early morning or evening.

#### Picnics

You are welcome to enjoy picnics within the reserves. Regrettably, we are unable to provide litter bins and would therefore ask that you take all litter home and do not leave it on site.

#### Fishing

There is no fishing or pond dipping at any Staffordshire Wildlife Trust sites due to biosecurity reasons. Exceptions only with Staffordshire Wildlife Trust Staff present with a clean/site specific kit. There is a fishing club run locally at Doxey Marshes, Hales Hall Pool and Biddulph Grange Country Park (Permits required).

#### Feeding birds

Staffordshire Wildlife Trust asks that you not feed the birds at any of our reserves. There are allocated feeding areas at The Wolseley Centre which are maintained by staff. Please do not feed the birds yourselves since this can attract vermin and undesirable pest species to the site.

#### Orienteering

This may be allowed at certain sites (including The Wolseley Centre) when permission is sought beforehand and where this does not conflict with the wildlife of the site.

#### Ball Games

Ball games are generally discouraged at Staffordshire Wildlife nature reserves since these can impede other people's quiet recreational enjoyment and disturb wildlife. Ball games are permitted on the grass bank at The Wolseley Centre, as long as these are not causing a nuisance to other visitors.

# HOW TO RECORD WILDLIFE WITH US



**Staffordshire Ecological Records** is always interested in receiving records providing they include sufficient information (the four 'W's):

- What the name of the species
- Where the location, preferably including the grid reference
- the recorder and determiner, if these are different
- When the date of the sighting

Visit www.staffs-wildlife.org.uk/wildlife/report-wildlife-sighting for the online form.

## Using iRecord



"The goal of iRecord is to make it easier for wildlife sightings to be collated, checked by experts and made available to support research and decisionmaking at local and national levels. Join iRecord now to share your sightings with the recording community, explore dynamic maps and graphs of your data and make a real contribution to science and conservation."

Visit https://irecord.org.uk/

Our Staffordshire Ecological Records also accepts records via iRecord.

### For those new to reporting wildlife we recommend:

Other reporting apps are available if you wish to explore the app store.



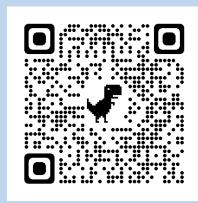
iNaturalist iNaturalist You will need to register with iNaturalist to submit a sighting. This is free to do.

## WANT A LITTLE HELP WITH ID SKILLS?



## Individuals:

If you don't feel very confident with your ID skills, come along to an ID walk with our staff which will be advertised on our website.



Check out Staffordshire Wildlife Trust's 'What's On' for upcoming events: HYPERLINK "http://www.staffswildlife.org.uk/events" <u>www.staffs-</u> <u>wildlife.org.uk/events</u>

### Groups with 3+ signed up as Roving Ranger:

If you and your group are interested in learning and developing skills further but cannot find a specific course listed above please contact <u>getwild@staffs-wildlife.org.uk</u> to discuss options for a bespoke course. Please note this has a required charge to cover staff time and resources.

## HEALTH & SAFETY



Following Risk Assessments & Site Maps

Roving Rangers Risk Assessment – pages 9

Hem Heath Risk Assessment – pages 10 - 13

Parrot's Drumble Risk Assessment – pages 14 - 17

# **Reserves** Details

Hem Heath
Site Owner: Staffordshire Wildlife Trust
Address: Trentham, Stoke-on-Trent
Postcode: ST4 8FR
Parking: North SWT car park or World of Wedgwood Car Park (South) - check websites for opening times.
Grid reference: SJ 88502 41061
What3words: ///among.fails.drives
Nearest Hospital: Royal Stoke Hospital, Newcastle Rd, Stoke-on-Trent ST4 6QG

### Parrot's Drumble

Site Owner: Staffordshire Wildlife Trust Address: Pit Ln, Talke Pits, Stoke-on-Trent Postcode: ST7 1 Parking: Small layby or Affinity Car Park Grid reference: SJ 81954 52514 What3words: ///dancer.campus.height Nearest Hospital: Royal Stoke Hospital, Newcastle Rd, Stoke-on-Trent ST4 6QG

## Survey Risk Assessment



## (Lone working volunteers and unsupervised groups)

This information must be read together with the relevant site risk assessment and any other relevant task risk assessment before work commences.

Updated February 2023

	Stop survey should weather conditions deteriorate.
•	Sturdy footwear and appropriate clothing should be worn
Haza	rds
• recer	Ensure there is always a working mobile phone with the group / individual and check the otion.
•	Highlight any areas of potential hazards on site such as slippery or uneven ground, steep s etc.
Keep	ing yourself safe.
do no	Should a situation occur, use caution when witnessing anybody acting suspiciously on site and ot do so alone. Be prepared to leave should the situation become threatening. Make sure the group/individual understands the task in hand so they can explain it to
some	one else on site should they need to.
Lone	Working
some	All lone working is at own risk – ensure you have made appropriate considerations; told one where you are, how long you will be there and how best to contact you. Stay on main paths around the site.



## Staffordshire Wildlife Trust Nature reserve site risk assessment Access details

Nature reserve	Hem Heath Woods		
Entrance grid reference	SJ885 411	Nearest post code	ST4 8FR
Mobile phone coverage	Good	Document updated	28/2/22

## Directions

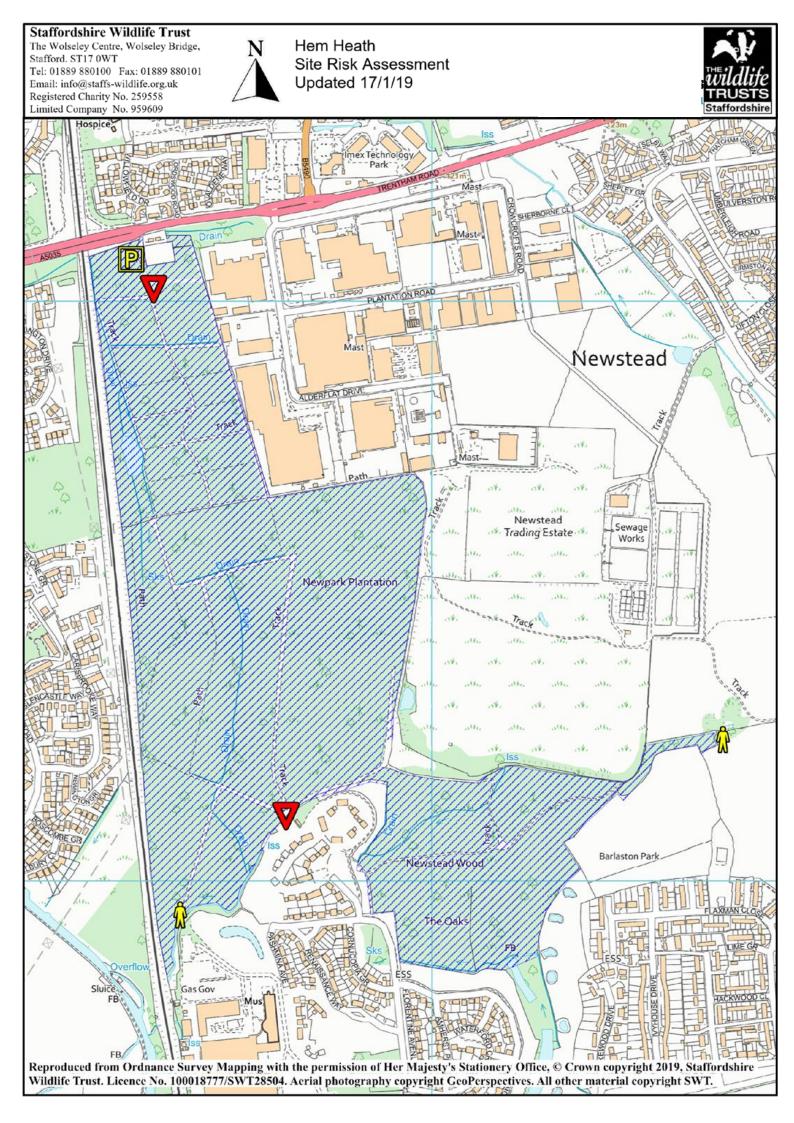
From the A34 at Trentham, turn right on to the A5035 towards Longton. Continue over the canal bridge and turn right after the railway bridge into the car park next to the disused electricity substation.



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## Nearest hospital

Royal Stoke University Hospital, Princess Road, Stoke on Trent. ST4 7LN (01782 715444)



## Staffordshire Wildlife Trust Nature reserve site risk assessment

Key to map symbols



#### Spring Ditch Water pipe Open water Water trough Marshy ground Mine shaft Path on steep slope Steep slope 11-11 Crossing point Powerline Standing dead wood Height barrier Car park Building/structure STOP በ Gate (vehicular) locked Gate (vehicular) unlocked Pedestrian access

This information has been compiled to highlight the hazard's we are aware of on site. It is to be read with any relevant task risk assessment before work commences.

Site infrastructure to be checked regularly as part of safety audit and all repairs recorded.

## Fire

Staffordshire Wildlife Trust does not generally allow camping or cooking fires on its reserves. There may be exceptions when trained Staffordshire Wildlife Trust Staff are onsite. If in doubt, or for any unattended or suspicious fires, ensure you are safely away from danger and call 999.

## Health, hygiene and welfare

All visitors should be aware of the health risk of water borne diseases. There are no toilets, drinking water or hand washing facilities on any site except at The Wolseley Centre and Highgate Common nature reserve (Cory Community Centre).

## Control Of Substances Hazardous to Health (COSHH)

Dumped material should be treated as potential COSHH substances and risk assessed. No COSHH substances are to be left on site. Any that are used must have COSHH assessment done first.



### The workplace

No work to be carried out with 4m (wood pole) or 10m (metal tower) of overhead cables without a specific activity Risk Assessment.

#### Falling trees/branches

All sites where this is an issue will be covered by SWT Tree Safety Policy. Make safe any hazardous trees overhanging paths. Re-route path if removal of the hazard is not possible.

#### Trip & slip hazards

All sites have a variety of slip and trip hazards. Suitable clothing and footwear is required.

#### Water

There are water courses on most reserves which pose a low risk of drowning to visitors. The risk of being stranded by flooding is considered low, except at Radford Meadows but there is no public access to the reserve.

### Keeping yourself safe

Use caution when witnessing anybody acting suspiciously on site and do not do so alone. Be prepared to leave should the situation become threatening. If at any time you feel threatened leave the area and once in a place of safety contact Staffordshire Wildlife Trust or Police.

#### Lone working

Lone working after dark is not recommended unless a separate risk assessment has been carried out. Only low risk activities for anyone lone working on site as per lone working guidelines.

#### Vehicles

There is a low risk to staff, visitors and volunteers of collision between vehicles and pedestrians on car parks as car park surfacing and size encourages low speed. **Only staff trained in off-road driving are allowed to take vehicles beyond parking areas**.

## Staffordshire Wildlife Trust Nature reserve site risk assessment



## Access details

Nature reserve	Parrot's Drumble		
Entrance grid reference	SJ819 525	Nearest post code	ST7 1XW
Mobile phone coverage	Good	Document updated	28/2/22

### Directions

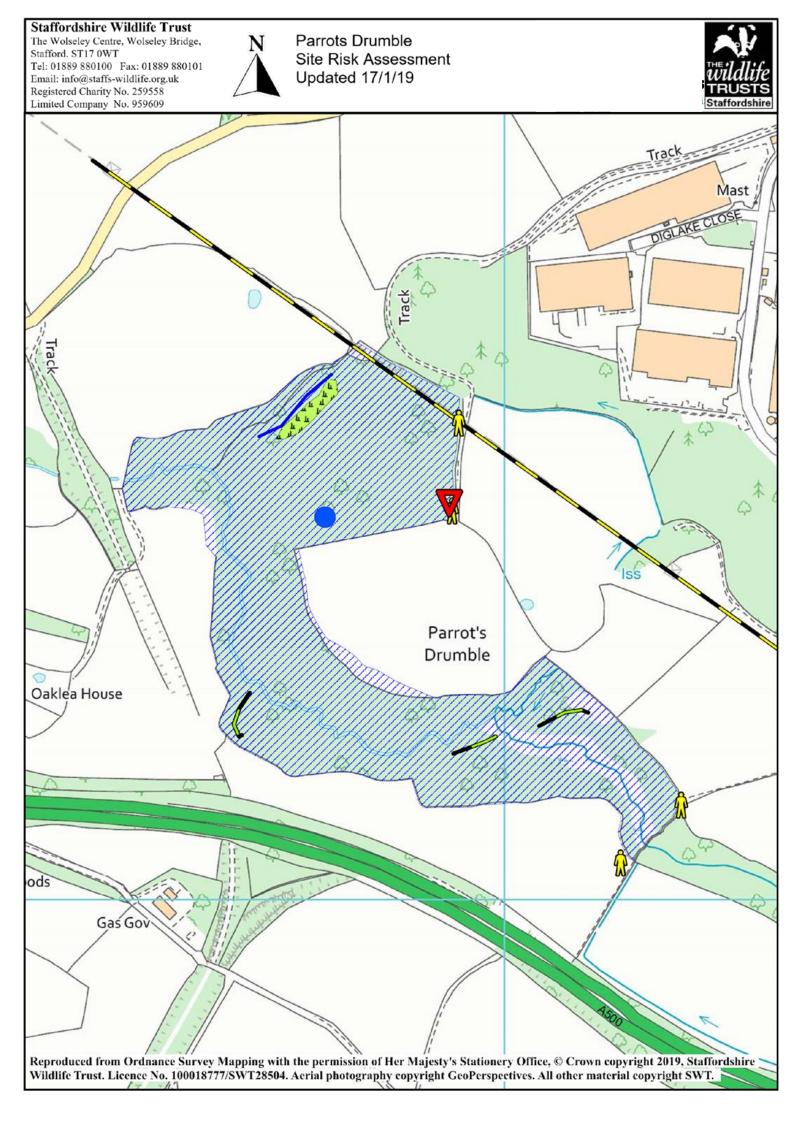
From A500 north of Stoke on Trent, turn off for Talke Pits on to the A34 and follow the signs for Freeport Talke shopping centre. Go past the entrance for Freeport Talke to a parking area and interpretation board on the left. From here follow the path through the woodland to reach the reserve. Alternatively continue along the road until you reach Talke Pits garage on the left. The track next to the building leads to the reserve.



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## Nearest hospital

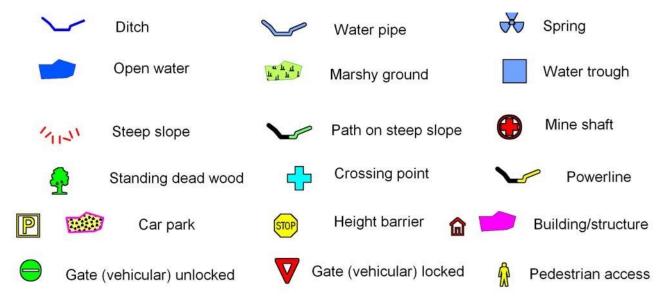
Royal Stoke University Hospital, Princess Road, Stoke on Trent. ST4 7LN (01782 715444).



## Staffordshire Wildlife Trust Nature reserve site risk assessment



## Key to map symbols



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Lone working after dark is not recommended unless a separate risk assessment has been carried out. Only low risk activities for anyone lone working on site as per lone working guidelines.

#### Vehicles

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# OTHER WAYS TO HELP STAFFORDSHIRE WILDLIFE TRUST



## As a Roving Ranger you will be already helping us tremendously!

If you would like to do more, check out other ways to help us below...

### Follow our Staffordshire Wildlife Trust online newsletter

Turn your inbox wild by signing up to receive our e-news here: <u>www.staffs-wildlife.org.uk/sign-our-e-</u><u>newsletter</u>

#### Become a member

By joining Staffordshire Wildlife Trust, the funds from your membership will make a real difference by:

- Saving wildlife: We'll make sure our wild creatures have secure places where they can feed, shelter and breed by creating and restoring their habitats.
- Protecting wild places: We care for over 40 nature reserves across Staffordshire and work to help safeguard our precious green spaces from development.
- Bringing people closer to nature: We visit schools, run family events and work with communities to help them bring nature into their local area.

Add your voice to our nature campaigns

#DefendNature - www.staffs-wildlife.org.uk/defend-nature

# USEFUL CONTACT DETAILS: QUERIES & REPORTS



## Staffordshire Wildlife Trust

<u>General enquiries:</u> <b>Tel:</b> 01889 880100	<u>Volunteer Office</u>	
Staffordshire Wildlife Trust,	E-mail: volunteers@staffs-wildlife.org.uk	
The Wolseley Centre, Wolseley Bridge, ST17 oWT	<b>Open Hours</b> : vary.	
www.staffordshirewildlife.org.uk		
info@staffs-wildlife.org.uk	<u>SER office – wildlife reports</u>	
	E-mail: <a href="mailto:ser@staffs-wildlife.org.uk">ser@staffs-wildlife.org.uk</a>	
	<b>Open Hours</b> : vary.	
Reportable Incidents		
<u>Staffordshire Police</u> (Main Switchboard)	<b>Tel:</b> 08453 30 20 10	
<u>Environment Agency</u> (Pollution/incident hotline) <u>www.environment-agency.gov.uk</u>	<b>Tel</b> : 0800 807060	
<b><u>RSPCA</u></b> (Animal cruelty hotline) <u>www.rspca.org.uk</u>	<b>Tel</b> : 0900 555999	
<b><u>DEFRA</u></b> (Suspected animal poisoning) <u>www.defra.gov.uk</u>	<b>Tel</b> : 0800 321 600	

Anything reported to these numbers also needs to be reported to Staffordshire Wildlife Trust. As the witness, we advise you to make the initial report as you will have first-hand information which is important.

## USEFUL CONTACT DETAILS: WILDLIFE



## **Protected Species**

Staffordshire Badger Group

Tel: 0500 608708

**Batline** (Injured bats) **Tel:** 01453 432270 or 0870 8339210, **website**: <u>www.batline.info</u>



# FREQUENTLY ASED QUESTIONS (FAQS)



## What is a Roving Ranger?

A Roving Ranger is a title we are giving to people who want to take action for nature and help us monitor the state of wildlife in the local area.

## What does a Roving Ranger do?

A Roving Ranger is an individual who walks our sites regularly, keeping their eyes peeled for new seasonal sights, as well as spotting and recording wildlife. If you are part of a community group, you can all join and walk the site together (just remember to record a sighting once, don't duplicate).

## How do I become a Roving Ranger?

Sign up via our website or express an interest by emailing <u>getwild@staffs-wildlife.org.uk</u> or call 01889 880100.

We will then send a Roving Ranger pack to you so you have useful information and resources to help with your wildlife spotting walks.

## Is a Roving Ranger a volunteer?

'Roving Ranger' is a title not a role, as the activities are self-led. This survey scheme is part of Staffordshire Wildlife Trust's mission to support individuals and groups taking action for nature. The format gives everyone flexibility to visit sites around their schedules. It does require a personal drive and passion for nature.

If you would also like to join us as a volunteer visit: <u>https://www.staffs-wildlife.org.uk/get-involved/volunteering</u>

## How does recording & reporting wildlife help?

By telling us what you see on your walk, from flora to fauna, we get a great baseline data of how successful our conservation efforts are and if there are major trends happening on a county, country or global scale. Your input will help towards nature's recovery in the long term.

## Will being a Roving Ranger improve my wellbeing?

Yes, regular visits to wild spaces are great for your physical and mental health and wellbeing. Including walks as part of your regular routine is fantastic for physical health. You don't need to be super fit, going at a slow pace will help you get used to the site and spot wildlife. You'll spot something different each time, and your walks through the site could help you focus on new things. As a Roving Ranger you'll be supporting the Staffordshire Wildlife Trust each time you go on a walk, giving you a greater incentive to get outdoors, and a purpose by recording the nature you encounter.



## How many visits count as a regular visit?

This is a self-led activity that fits within your schedule and location. You can visit daily, weekly, monthly etc. We do recommend restricting visits to daylight hours and aim to bring a buddy for health and safety.

We usually count "regularly" as more than three visits. But there is no pressure, you are in charge of the number of visits.

Visits can be spread out by:

- Season or quarter e.g. want to spot a seasonal species
- **Every two months** e.g. a special day out
- **Once a month** e.g. local group gathering
- **Once a fortnight** e.g. walking group adventure
- **Once a week** e.g. lunchtime walk with colleagues
- **Daily** e.g. walking the dog

Really it's about fitting the visits in your everyday life and you getting the added benefits of spending regular time in nature.

# We have a local community group, business or organisation that would like to do this, how do we take part?

If you plan to walk the site together, we ask that you each sign the declaration and you will be sent the packs (either one each or a chosen amount for the group). Just make sure to report sightings one per walk not one for each member of the group e.g. if five people see a wren at the same place or time, it's only one report, not five.

## Can I bring my dog?

Yes, of course. Do remember on our sites we ask that dogs are kept on leads, dog poop is picked up and poop bags are disposed of appropriately, in the nearest bin.

## I want to take part, but don't want to walk alone.

You can invite a friend or family member to take part, too.

# I walk the site regularly, but I am not confident with my identification skills.

Don't worry you don't need to be an expert naturalist like David Attenborough. The app **iNaturalist** can help with some identification at first. The more you visit the site and start recording, you will start learning more of the names of the creatures and flora you spot.

But we are here to help! In your pack you will have some resources to start you off. If in doubt try to take a good picture of the flora or fauna and send it to our Staffordshire Ecological Records team SER@staffswildlife.org.uk.



## How do I record & report my sightings?

Try to bring a little notepad with you. Make a note of:

- what you think it might be,
- where you saw it, and
- when you saw it.

If you have a smartphone and/or camera with you, it's worth taking a photo to help with identification when reporting.

To report your sightings we recommend visiting our reporting page: <u>www.staffs-</u> <u>wildlife.org.uk/wildlife/report-wildlife-sighting</u>or download the iRecord app.

## Can I take samples of the site or forage?

We are actively trying to conserve the sites for wildlife, therefore we request that you avoid taking any samples or foraging onsite. Try to take detailed photos for identification or take a moment and draw it.

# If I wanted to get in touch with Staffordshire Wildlife Trust, how do I do this?

Info@staffs-wildlife.org.uk or 01889 880100 let us know you are a Roving Ranger and what the query is regarding.

# While on my walk I noticed issues on the reserve, do I report this and who do I tell?

Yes, please let us know if you see any issues on site that affects accessibility, if there is a hazard or any fixtures have been tampered with. Contact us via <u>Info@staffs-wildlife.org.uk</u> or 01889 880100, try to provide as much information about where the issue is onsite (what3words is a good way to do this).

If you see criminal behaviour or evidence of criminal behaviour on our reserves, we ask that you report it to the authorities and then let us know you have reported it (if you get an incident number that's helpful to include).

# If I wanted to share my positive walking experiences with others, how is it best to do so?

If you want to show others how taking part in the scheme is benefiting you, and help encourage others to take part, try taking some photos of your experience and sharing them on social media. And don't forget to tag us! We'd love to see your adventures and help spread the word.

For tagging us on social media:



on Twitter @StaffsWildlife

on Facebook @StaffsWildlife

on Instagram @staffswt

On TikTok @staffswildlifetrust

On LinkedIn @staffordshire-wildlife-trust

Please note like everyone in the world we do not tolerate any abusive or negative comments online. Any complaints need to be completed through proper channels to be resolved effectively.

## What do I wear and bring on my walk?

Dress suitably for the weather. We recommend checking the weather expected that week and how it seems on the day.

Hot weather: Sunglasses, hat, sun cream, bottle of water.

**Cold weather**: extra layers, warm hat, gloves, thick socks, hot drink in thermos.

**Useful items:** spare socks (in case of puddles), spare bottle of water, bug spray (if you're delicious to bugs in summer), a snack, walking boots, a small first aid kit, <u>a fully charged phone with what3words</u> <u>app downloaded</u>, notebook.

**Bonus items:** a map of the site, binoculars, magnifying glass, camera, picnic lunch (remember to take home litter!).

## Thank you for signing up to be a Roving Ranger!